Museum on Main Street Budget Template									*Updated 2/20/04*	
Amounts are estimated; may vary from state to state										
EXPENSE	**Range**	**Year 1**		**Year 2**		**Year 3**		**Comments**		
		SHC	**C/S**	**SHC**	**C/S**	**SHC**	**C/S**			
EXHIBIT EXPENSES										
Rental Fee	$9,000	XXXX		XXXX		XXXX				
Shipping--In State	$1,000-$5,000					XXXX				
Shipping--Return to DC	$0							Costs covered by MOMS		
PROGRAM EXPENSES										
Mini Grants 6	6 @ $1,000 ea - $3,000 ea			XXXX		XXXX				
Venue Cost Share	6 @ $1,000 ea - $3,000 ea				XXXX		XXXX			
PERSONNEL										
SHC Program Officer	15-20%		5-10%		15%		15-20%	Percent of time on project		
SHC Development Offi	5-10%		5%		10%			Percent of time on project		
SHC PR Officer	5-10%		5%		10%		10%	Percent of time on project		
Project Scholar	$500-$2,500			XXXX		XXXX				
MEETING EXPENSES										
Planning Mtg	$750-$1,000			XXXX						
Installation Mtg	$750-$1,000					XXXX				
TRAVEL/ACCOMMODATIONS										
Planning Mtg	$750-$2,000			XXXX						
Installation Mtg	$750-$2,000					XXXX				
Site Visits by PO & Sch	$500-$2,500	XXXX								
MARKETING/PROMOTION										
RFP: design/print/mail 2	$250-$1,000	XXXX								
State Promo Brochure	$1,500-$3,000			XXXX		XXXX		design/print/mail 10,000		
State Web Site	$0				XXXX		XXXX	cost absorbed by SHC		
List Serve	$0						XXXX	usually no charge		
Advertisements	$500-$1,500			XXXX		XXXX				
MISCELLANEOUS	$500-$750	XXXX		XXXX		XXXX				
TOTAL EST. EXPENSE	**$22,750-$46,750**									