Museum on Main Street

Three-Year Project Calendar

The following calendar can help guide the administration of *Yesterday's Tomorrows* in your state for an opening in March 2004.

Year 1

Attend National Orientation Meeting
Identify State Project Scholar(s)
Develop Grantmaking Strategy
Select Participating Rural Communities
    Issue Call for Applicants
    Visit Communities
Organize State Committees/Initiatives
Send First Council Letter to Congressional Members
Initiate Statewide Fund Raising
Plan Marketing and Publicity Strategies

Year 2

Confirm Itinerary of Exhibition Tour (by March 2003)
Sign SITES contract
Meet with Participating Communities
Develop In-state Shipping Plan
Attend National Program Meeting (August 2003)
Write first Group Letter for Congressional Members (sign at State Program Workshop)
Host State Program Workshop (August/September 2003 – after National Program Meeting)
Monitor Activities of State Committee
Continue Fundraising as Needed
Provide state funding credit line to SITES for inclusion on exhibition credit panel (by December 1, 2003)
Implement Marketing Strategies

Year 3

Make Supporting Grants
Exhibition Arrives In-state (week of March 9, 2004)
Write second Group Letter for Congressional Members (sign at Installation Workshop)
Host Installation Workshop at First Venue (week of March 9, 2004)
Implement State Marketing and Publicity
Exhibition Opens and Tour Begins (March 13, 2004)
Continue Statewide Project Initiatives
Exhibition Tour Ends (January 2, 2005)
Exhibition Shipped back to Washington, D.C. (January 4, 2005)
Send Second Council Letter to Congressional Members
Oversee completion and submission of Local Close-Out Reports (with-in 6 weeks after closing at each venue)
Complete Federation Close-Out Report